



Registration Packet 2024-2025 Season

Attendance Policy

Membership in CDCC is an honor. Singers are expected to participate for the entire season. Each member plays an important part in the success and growth of the choir; therefore, consistent attendance is expected.

Students are allowed no more than 3 unexcused absences. Students exceeding this limit will be in jeopardy of losing their position in choir. An example of an excused absence would be for illness, death of a family member, and unavoidable schedule conflicts that have been communicated to your choir director and received prior approval.

Tuition Policy

If a student's tuition has not been paid by the due date, that student will be considered unexcused until such time as tuition is paid. After three unexcused absences, the student's position may not be held. Any tuition not paid by **July 31, 2024**, will be assessed a **\$30 late fee**. If you foresee difficulty meeting this payment schedule, please contact our office immediately. We will make every effort to work with you, but a payment plan must be established prior to July 31, 2024. Please do not wait until after July 31 to address payment concerns.

CDCC expects participants to commit to the entire season and **CDCC tuition is non-refundable**. However, we understand extenuating circumstances may prohibit you from continued participation. Extenuating circumstances include a move out of the area, a death in the family and other life-altering situations. In these situations, we will consider a refund on a case-by-case basis. **Unexpected scheduling conflicts do not constitute an extenuating circumstance.**

For more information about tuition, please see the sheet titled Tuition Payment Information.

CDCC Contact Information

CDCC Choir Office

Located in the H.A. Thompson Building
921 South 9th St., Suite 115
Bismarck, ND 58504

Phone Numbers & E-Mail Addresses

CDCC Choir Office – 258-6516

Tammy Rector – Executive Director
tammy@aboutcdcc.org

Amy Miller – Operations Director
amym@aboutcdcc.org

Stacy Newburgh – Administrative Assistant/Volunteer Coordinator
cdcc@aboutcdcc.org

Jennifer Bender – Uniform Coordinator
cdcc@aboutcdcc.org

Dawn Hagerott – Jubilate Director
dawn.hagerott@bismarckstate.edu

Teri Fay - Bel Canto, Singing for 2nd Graders, Treble Makers and Artistic Director
terifay.choir@gmail.com

James McMahon – Kantorei Director
james_mcmahon@bismarckschools.org

Dr. Dean Jilek – Angelica and Cantus Director
dean.jilek@gmail.com

CDCC Website

www.aboutcdcc.org

Choir Communications

Communication to CDCC choir families is very important. With nearly 300 singers from over 40 different schools, it is very important that we do everything we can to keep choir families informed. You will receive information via the following methods:

Choir Handouts –The directors will occasionally send home information such as:

- Notes
- Calendars
- Forms
- Fundraising Information

CDCC Handbook – The handbook will be available online at www.aboutcdcc.org in August. In it you will find contact information for the choir office and music staff, information regarding rehearsals and attendance, and many other details that you will need to know.

E-mail – E-mail is one of our best forms of communication with our choir families. We use them for reminders, for soliciting volunteers, for sending last minute information, and any other things that may come up at the last minute (i.e. – blizzard warning, CDCC rehearsals/events have been cancelled.)

Newsletter – The CDCC newsletter, “A Tempo” is sent to all the present choir families as well as choir sponsors and contributors.

Website – www.aboutcdcc.org if you have not checked out our website yet, we hope you will do so. You can access the following information:

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|---------------------|--------------------------------|
| Choir Notes | Absence Form |
| Forms | Ticket Sales |
| Calendar of Events | Donations |
| Concert Information | Information about Choir Events |

Choir Genius Parent Portal – **NEW!!!** We are excited to introduce a new online parent portal this coming summer. Parents and singers will be able to check notes, view calendars and pay tuition through the portal. Look for more details coming soon.

Facebook – CDCC also maintains a page on Facebook. It is another way to stay informed about what’s going on with your singer. Please like us at www.facebook.com/aboutcdcc

Reminders – Parents will have the option of signing up for text reminders through Remind. Text messages will be reserved for important and last-minute reminders/notices including rehearsal cancelations, ticket purchasing reminders, performance reminders, etc. We strongly recommend that you ask everyone who may provide transportation for your singer (grandparents, friends, carpool, etc.) to please sign up for Remind as well. We do not send frivolous or unnecessary reminders. We reserve this form of communication for important, last minute communications.